



Northborough Free Library

34 Main Street

Northborough, MA 01532-1997

Phone: (508) 393-5025

www.northboroughlibrary.org

Board of Library Trustees

AGENDA

Tuesday, September 11, 2018

7:00 p.m.

Conference Room

1. Call to order and opening remarks
 - Welcome New Trustee Richard Tucker
2. Approval of minutes of July 10, 2018
3. Library Director's Report
 - Personnel update
 - Building update
 - Automated room reservations using EK Rooms
 - Request to close for staff development training
4. Committee Reports:
 - Administrative Committee:
 - Proposed Bylaws review
 - Long Range Planning Committee – no report
 - Building and Grounds Committee:
 - Timeline for pending repair of Gale Library
 - Customer survey and focus group meetings
 - Next meeting: September 25, 2018 @ 7:00 p.m.
 - Development Committee:
 - Proposed MOU between the Trustees and the Friends of the Library
 - Update on Planning Study with Carlton & Co.
 - Discussion regarding the Jolene Downey gift
 - Next meeting: To be announced
 - 150th Anniversary Committee:
 - Proposed 150th Anniversary Gala on April 6, 2019
 - Update on Applefest Parade and Street Fair (September 15-16, 2018)
 - Update on Gale Library Exhibit (November – December, 2018)
 - Next meeting: October 2, 2018 @ 6:30 p.m.
 - Technology Committee:
 - Proposed wireless print solution (Canon USA)
 - Next meeting: To be announced
5. Date of next meeting: October 9, 2018
6. Any other business that may come before the Board
7. Adjournment